

UNIVERSITY of MISSISSIPPI SCHOOL OF BUSINESS ADMINISTRATION

Permission to Transfer Credit Form

Undergraduate Student Services, Holman 220, advising@bus.olemiss.edu FAX: 662-915-1406

_____ (Last, First, Middle Initial)

_____ (Student ID Number)

_____ (UM E-Mail Address)

_____ (Phone Number)

Transient University or College: _____

Transfer Course Number	UM Equivalent Number	Semester/Year In Which You Intend to Take Transfer Course
a)		
b)		
c)		
d)		

Please initial each box to the left of each statement indicating that you understand the policy.

The School of Business Administration adheres strictly to the University policy regarding courses taken by a UM student at another institution. UM students may take courses at other institutions. In order to guarantee that the credit will transfer and apply to the student's degree program, the student must obtain written approval from his or her academic dean before enrolling in the course at another institution. Prior approval protects students by determining if and how credits earned elsewhere may satisfy degree requirements. Students who do not receive prior approval risk not being awarded transfer credit if the courses do not equate to UM courses, do not satisfy degree requirements, are not accredited with regional and/or professional accrediting bodies, or other UM rule conflicts. *Students who wish to petition the Dean for pre-approval of dual enrollment credits must attach a letter to explain the request in detail.*

I am in good standing, and I understand that any course taken at another institution during academic suspension or academic dismissal will not be applicable to a degree at the University of Mississippi. Furthermore, I understand that if I am placed on academic suspension or dismissal after this form has been processed that my permission will be automatically revoked.

I am aware that no more than half of the course work submitted for my degree may be from a community or junior college.

I realize that no more than six (6) of my last twenty-one (21) credit hours may be taken from another institution.

I understand that it is my responsibility to have an official transcript sent to the UM Office of the Registrar in order for my transfer course work to be applied toward my degree: **University of Mississippi c/o Office of the Registrar, 104 Martindale, University, MS 38677-1848**

I understand that the University of Mississippi's Forgiveness Policy cannot be used in conjunction with transfer credit.

I understand that this form is valid only for the course(s) explicitly listed on this form and that any changes made to the course(s) on this form must be approved by the Advising Office.

_____ Student's Signature

_____ Date

DO NOT WRITE BELOW THIS LINE --- ADVISING OFFICE USE ONLY

Major: _____ Campus: Oxford Desoto Tupelo Other

Academic Standing: Good Standing Academic Probation Academic Suspension Academic Dismissal

Classification: Freshman Sophomore Junior Senior/Unclassified Degree Application Filed? Yes No

Dual Enrollment: Not Requested Requested, but Denied Requested, and Allowed

This request has been: APPROVED DENIED **Remarks:** _____

_____ (Dean's Approval Signature)

_____ (Date)